

MEMORANDUM FOR THE RECORD

SUBJECT: Agenda - National Capital Planning Commission  
Master Plan, Garage Hearings, December 6 and 7, 1972

On November 27 Mr. Hromanik was called and requested to provide information and guidance concerning the roles of Agency representatives participating in the December 6 and 7 NCPC Committee and Commission hearings regarding the Headquarters Garage and the Preliminary Master Plan.

During the telephone conversation, Mr. Hromanik assured that although hearings on our project do not appear on the formal printed agenda for December 6 and 7, executive sessions are not so listed and our hearings are definitely scheduled for these dates. He informed that the Federal Planning and Projects Committee hearing would take place at approximately 11:00 a.m. on December 6, and the NCPC hearing would occur at either 3:00 p.m. or 4:00 p.m. on December 7. Mr. Hromanik advised that he would inform us soonest of more specific timing.

Mr. Hromanik indicated he was completing the final stages of the Staff Report for presentation to the Federal Planning and Projects Committee at the December 6 hearing. In order to complete his report, Mr. Hromanik inquired as to the results of Agency discussions with the National Park Service concerning Agency bus use of the George Washington Memorial Parkway. He indicated he could call Mr. Coffey to obtain the results of these discussions but I suggested I would relate his question and obtain a response for him. I took this position since I felt Mr. Coffey may want to address Mr. Conrad in response to this question.

Mr. Hromanik mentioned his staff review of our garage and Preliminary Master Plans was progressing well and requested we submit our colored rendition of the Preliminary Master Plans to allow him a further preview of the formal presentation drawings for the hearings. Although NCPC originally requested these drawings be submitted the day of the hearings, I agreed to deliver them to Mr. Hromanik on Wednesday, November 29. I inquired of Mr. Hromanik if GSA project officers had been invited by NCPC to attend the hearings. He informed that no one from GSA had been invited to attend but the Agency was welcome to extend an invitation if it so desired. He mentioned that GSA has a permanent member on the Commission.

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Following discussions with the Director of Logistics on the subject of GSA project officer and A&E presence and participation in the hearings, I called Mr. Hromanik to inquire of the Commission's outlook concerning the roles and degree of participation of these individuals in either open session, executive session, Committee hearings or Commission hearings. Unfortunately, Mr. Hromanik was unable to receive my call nor has he returned my call as of the writing of this memorandum. A review of our project files reveals that both GSA project officer and the A&E were invited by the Agency to participate in both previous NCPC hearings held in executive session on the garage. In view of their previous participation and the constructive contribution which they can make during the forthcoming hearings, it would be to our advantage to invite them per the guidance of the Director of Logistics.

In response to the specifics of Agency participation in the hearings, Mr. Hromanik provided the following information concerning time frames and relative roles:

December 6, 1972

Federal Planning and Projects Committee Hearings

1. Introduction of the agenda, project and past actions involving the project to the Federal Planning and Projects Committee (Mr. Hromanik).
2. A statement of Agency present and long-range objectives, philosophy, and proposals concerning the Garage Project and the proposed Preliminary Master Plan. Mr. Hromanik suggested either Mr. Coffey or Mr. Blake present a five-minute general talk on this outlook and overview.
3. A presentation briefing of the Preliminary Master Plan and the Garage Project to the Federal Planning and Projects Committee. Mr. Hromanik suggested Mr. [REDACTED] give this briefing exactly as presented to Mr. Conrad and members of his staff in Mr. Coffey's office in September 1972.
4. A discussion period in which committee members will direct questions to Agency representatives and committee staff representatives.

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5. The presentation of a previously-prepared staff project review to the Federal Planning and Projects Committee with staff recommendations (Mr. Hromanik).

6. The Federal Planning and Projects Committee then determines acceptance of the staff report as written or with appropriate suggested modifications and additional recommendations and adopts it as the Federal Planning and Projects Committee Report. Committee members vote on motions, usually with recommendations for or against by the staff. These votes and the committee report are presented by the Committee Chairman, Paul Thiry, to the NCPC at the hearing on December 7, 1972.

December 7, 1972

National Capital Planning Commission Hearing

1. A summary presentation of the Garage Project and the Preliminary Master Plan is presented to the Commission by a staff or committee briefing officer.

2. A presentation of the Committee Report on the agenda item voted upon the previous day and committee recommendations are made to the Commission by Paul Thiry who is Chairman of the Federal Planning and Projects Committee and a member of the Commission.

3. Members of the Commission discuss the project and direct questions to Committee members or Agency representatives. The Commission then votes or acts on the final motion one way or the other.

The following list of NCPC commission, staff, and committee membership is provided for further reference and guidance:

National Capital Planning Commission

Present Permanent Commission Members

Mr. Ben Reifel, Chairman  
Mr. Charles C. Johnson, Jr. - 2nd Vice Chairman  
Mr. Paul Thiry - 1st Vice Chairman  
Mr. Edmund W. Dreyfuss  
Mrs. Scott Heuer, Jr.

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Ex-Officio Commission Members

Senator Thomas F. Eagleton  
Representative John L. McMillan  
Hon. Walter E. Washington  
Lt. Gen. Frederick J. Clarke, Chief of Engineers  
George B. Hartzog, Jr., Director, National Park  
Service  
Arthur F. Sampson, Commissioner, P.B.S. - GSA  
R. R. Bartelsmeyer, Deputy Federal Highway  
Administrator

National Capital Planning Commission Staff

Charles H. Conrad - Executive Director  
Daniel H. Shear, General Counsel and Secretary  
John R. Pritchard, Assistant Executive Director  
(Administration)  
Donald F. Bozarth, Director Current Planning and  
Programming  
George H. F. Oberlander, Director Long Range Planning  
and Regional Affairs  
Shirley M. Kyle, Chief, Office of Public Affairs  
Edward Hromanik, Director Federal Planning Division

Federal Planning and Projects Committee

Paul Thiry, Chairman  
R. R. Bartelsmeyer  
Edmund W. Dreyfuss  
George B. Hartzog, Jr.  
Ben Reifel, Ex-Officio

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[REDACTED]  
Deputy Chief  
Real Estate and Construction Division

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